

# Fire Department Fire and Life Safety Division

8401 E. Indian School Road Scottsdale, AZ 85251 PHONE 480-312-1855 FAX 480-312-1850 WEB www.ScottsdaleFD.com

# **NOTICE**

STARTING JUNE 1, 2006 IN CONJUNCTION WITH THE REDESIGNED ORANGE PERMIT CARD, GENERAL CONTRACTORS WILL BE RESPONSIBLE FOR REQUESTING FIRE DEPARTMENT REQUIRED INSPECTIONS. THESE INSPECTIONS ARE LISTED ON THE BACK/CENTER OF THE REDESIGNED PERMIT CARD.

FIRE DEPARTMENT INSPECTIONS ARE DATE AND TIME SCHEDULED DUE TO THE REQUIREMENT OF THE SUB-CONTRACTOR BEING ON-SITE DURING THE INSPECTION UNLESS OTHERWISE NOTED ON THE PERMIT CARD.

THE ATTACHED FORM AND INFORMATION SHEET ARE TO BE USED TO REQUEST AN INSPECTION FROM THE FIRE DEPARTMENT. THIS FORM IS ALSO AVAILABLE IN AN ELECTRONIC FORM-FILLABLE VERSION ON THE PLANNING AND DEVELOPMENT FORMS WEB PAGE AT http://www.scottsdaleaz.gov/bldgresources/forms/.

ALL INSPECTION REQUESTS RECEIVED BEFORE 12 PM WILL BE SCHEDULED AND RETURNED TO THE REQUESTING CONTRACTOR BEFORE 4 PM THE SAME DAY.

PLEASE CALL THE FIRE AND LIFE SAFETY DIVISION AT 480.312.1855 FOR ANSWERS TO ANY QUESTIONS REGARDING THIS NEW PROCESS.



PHONE: 480-312-1855

# REOUEST FOR INSPECTION

DATE

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HE DEP	GENERAL CONTRACTOR:	
IRE & LIFE SAFETY DIVISION		PHONE ( )
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**INSTALLING SUB-CONTRACTOR:** FAX: 480-312-1850

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TO CANCEL AN APPOINTMENT PLEASE CALL (480) 312-1855 AND FAX A NEW REQUEST WHEN READY.

OFFICE USE ONLY

	ADDRESS SITE NAME	BLDG/ UNIT/ SUITE#	BLDG. PERMIT # REQUIRED	SQUARE FOOTAGE/ AMOUNT OF TIME NEEDED	INSPECTION TYPE	SITE CONTACT NAME & PHONE #	APPT. TIME	DATE	DFM INITIALS
1									
2									
3									
4									
5									

REQUESTS RECEIVED BY 12:00 PM WILL BE REVIEWED, SCHEDULED & FAXED BACK BY 4:00 PM.

ONE INSTALLING SUB-CONTRACTOR PER REQUEST FORM.

**INSPECTION TYPE ABBREVIATIONS: SITE RS** (C, R, M, RA) FS(C, R, M) A H **SES** FP GT

# INSPECTION TYPE ABBREVIATIONS KEY (PLEASE KEEP ON FILE)

## REQUESTS USING OTHER ABBREVIATIONS WILL BE RETURNED FOR CORRECTION

#### SITE - CONSTRUCTION SITE/FIRE ACCESS INSPECTION

#### RS - ROUGH SPRINKLER

#### C - COMMERCIAL SYSTEM - 200 #/ 2 HR TEST

<u>COMMERCIAL TI'S WITH OVER 20 HEADS</u>. WHEN ENTIRE PROJECT IS OVER 20 HEADS ALL REQUESTS FOR HARD LID INSPECTIONS MUST BE UNDER PRESSURE AND SHOULD ALSO BE REQUESTED AS A 200# INSPECTION.

## R – RESIDENTIAL SYSTEM – 175 #/ 24 HR TEST

FOR ALL SINGLE-FAMILY RESIDENCES; INCLUDING GUESTHOUSES, GARAGES, AND ADDITIONS THAT *CAN* BE ISOLATED.

#### M – MULTI-FAMILY – 175 #/ 24 HR TEST

FOR MULTIPLE UNIT RESIDENTIAL STRUCTURES (APARTMENTS, CONDOS, TOWNHOMES, DUPLEXES, TRIPLEXES, ETC.)

## RA - RESIDENTIAL ADDITION - 140 #/ 24 HOUR TEST

ADDITION MUST BE TIED INTO EXISTING SYSTEM & ENTIRE SYSTEM MUST BE PUMPED UP FOR A MINIMUM OF 24 HOURS PRIOR TO INSPECTION.

#### FS – FINAL SPRINKLER

#### C - COMMERCIAL SYSTEM

FOR COMMERCIAL TI'S WITH 20 HEADS OR LESS THAT DO NOT REQUIRE A PRESSURE TEST AND FOR COMMERCIAL SYSTEMS REQUIRING A 200# TEST; CANNOT BE REQUESTED UNTIL THE ROUGH SPRINKLER HAS BEEN APPROVED.

#### R – RESIDENTIAL SYSTEM

ROUGH SPRINKER APPROVAL REQUIRED

## M-MULTI-FAMILY

ROUGH SPRINKLER APPROVAL REQUIRED

# A – FIRE ALARM TEST

# H-HOOD TEST

SES - SPECIAL EXTINGUISHING SYSTEMS - TO INCLUDE FM200; CLEAN AGENT TYPE; ETC.

FP - FIRE PUMP

#### **GT – GENERATOR TEST**

AMOUNT OF TIME NEEDED IS BASED ON SQUARE FOOTAGE OF STRUCTURE UNLESS YOU ASK FOR ADDITIONAL TIME.

0-7,500 SQ.FT= 20 MINUTES 7,500-10,000 SQ.FT= 35 MINUTES 10,000+ SQ. FT= 50 MINUTES

THE SITE CONTACT NAME & NUMBER WILL ONLY BE USED IF <u>WE</u> ARE RUNNING LATE OR NEED TO RESCHEDULE. WE WILL <u>NOT</u> CALL TO FIND OUT WHERE A TECH IS IF HE/SHE IS NOT ON SITE AT TIME OF INSPECTION. IT IS YOUR RESPONSIBILITY TO CANCEL YOUR APPOINTMENT; FAILURE TO CANCEL MAY RESULT IN A REINSPECTION FEE AND INSPECTION AND/OR PERMIT HOLD.